

21 MAR 1956

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: List of Employees with Language and Area Knowledge of the U.S.S.R.


1. This memorandum transmits for your information a list of employees with language and/or area knowledge of the U.S.S.R. in response to your oral request of 20 March 1956.

2. This list includes the names of those individuals who have claimed (1) proficiency in Russian or a related language and the degree of proficiency claimed, and/or (2) U.S.S.R. area knowledge and the degree of specialization claimed. The list is printed from our qualifications cards which represent about 87% of all staff employees. (The 13% not represented are new employees who have not had time to complete their qualifications questionnaires and older employees who are simply delinquent in completing them.) The skills information furnished is current as of the date the individual completed his questionnaire.

3. The machine list (Encl. 3) is supplemented by a typed list (Encl. 2) of individuals who have attended an Agency training course, either internal or external, in Russian which has not been coded into the machine system. Estimated fluency for these individuals is not available.

4. A statistical summary is attached as Encl. 1. It indicates that, of a total of 1359 employees coded for U.S.S.R. language or area knowledge, 1170 claim some degree of proficiency in Russian. 44% of this group claim only "limited knowledge; cannot read, write or speak to any significant degree". U.S.S.R. area knowledge is claimed by 605 of the employees coded.

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Harrison G. Reynolds
Acting Director of Personnel

Attachments

1. Statistical Summary
2. List of Employees Taking Russian Language Courses
3. Machine List

*100 of memo w/ atts 1 and 2
and 2 sets of machine List ref'd to
9/14/56.*

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